System-Wide

NEW: SQL Exports

This new feature allows you to store reports that pull out detailed information not readily available from standard capsule lists. In particular, it can be used to link information across capsules (e.g. Work and Time or Work and Readings) in a list format that can be copied to another application, such as Excel. You can access any reports via a **SQL Exports** menu that you will see along the top of your AwareManager screen.

Contact your Client Manager if you are interested in learning more about the types of reports that can be defined for your organization.

Maintenance

NEW: Automatic Generation

You now have the ability to automatically generate Maintenance Work in AwareManager!
You must enable this feature under Maintenance Preferences and select the *Auto-generate Work* option on each Maintenance record you want to include. Once a day (around midnight), the system will generate all Maintenance Work that is scheduled to fall any day up to and including the current date. If you specify a *Generation Lead Time* under Maintenance Preferences, it will generate all Maintenance Work through that future time period.

E.g. If your Generation Lead Time = 0 days, when the automated generation is run on 4/10/15 it will generate all Maintenance scheduled through 4/10/15.

If your Generation Lead Time = 10 days, when the automated generation is run on 4/10/15 it will generate all Maintenance scheduled through 4/20/15

We recommend you contact your Client Manager to review your data before enabling this feature.

Tasks

NEW: Instructions tab

This tab allows you to break out instructions into individual line items. If a Task with Instructions is linked to Maintenance, when Work is generated from the Maintenance these instructions will appear as a checklist against the Work record. The primary purpose of this checklist is to be able to check off items completed via the AwareManager Mobile applications.

Visitors

FIX: Visitor History Timer

The timer which moves records to Visitor History has been adjusted to correctly account for the *Expected Time Limit* value set. If a record has exceeded its *Expected Date* by the number of days specified, and the visitor was never recorded as arriving, the record will be moved to Visitor History when the timer goes off.

Work

NEW: Instructions tab
This tab stores the instructions generated from the linked Maintenance Task. For each instruction you will see a *Done* checkbox as well as *Date, Time, Contact*, and *Notes.* When an item is checked off, the *Date, Time,* and *Contact* details will be populated; the *Notes* may be edited at any time.

CHANGE: Print Invoices Report
The report search window now includes the option *Include Work Person*. If selected, the name of the linked Work Person/Work Contact will display in between the "Bill To" and "Unit" values.

Work Transactions

CHANGE: MRI Export
The MRI Export format has been adjusted to remove an extra *Description* as needed.

CHANGE: Yardi 3 Export
The Yardi 3 Export format has been adjusted to include Windows line breaks

Work Triggers

CHANGE: Unit field
Unit values can now be defined as part of Work Trigger criteria.