

## System-Wide

### **CHANGE: Console Links**

You can now define up to 3 separate links to appear below the AwareManager Console on the home screen.

*For assistance in setting these links up, please contact your Client Manager.*

### **Change: Email Subjects**

For emails manually created from records, the *Subject* will now reference the record *Code* or *Number*, the division will not be included.

## Agreements

### **CHANGE: Expired Insurance Certificates**

If an Insurance record's *Expiration Date* value has passed, this field will be displayed in red in the Insurance capsule list view.

## Communication

### **CHANGE: Record Number in Email**

When an email is manually created from a record, its subject will now default to the record number without the Division code referenced (e.g. "Regarding Work Record 17-00125" instead of "Regarding Work Record 17-00125OPS").

### **CHANGE: Reminders**

Two fields have been added to the Reminders capsule form: Property Type and Property. These fields can be modified directly via the Reminders form (not the Reminders tab of any other record) and referenced in any Reminder Triggers.

### **FIX: Emailing attachments**

If an email is intended to include attachments which can no longer be found, the email will still send without the attachments.

### **FIX: Generate Letters/Email**

Bracketed field references in any emails or letters generated should pull the correct values.

## Financial

### **NEW: ES1 3 Accounting Export**

A new ES1 export format, ES1 3, has been added to Work Transaction Preferences.

### **NEW: MRI Accounting Exports**

Two new MRI export formats, MRI 5 and Morningstar, have been added to Work Transaction Preferences.

**FIX: MRI 4 Accounting Export**

Column H of this export has been adjusted to populate the detail description correctly.

## Maintenance

**CHANGE: Cross-capsule Maintenance search**

The Maintenance search window now includes the ability to define cross-capsule searches on the following: Equipment, Project, and Property. This will allow you to search on values within these capsules to produce linked Maintenance records.

## Purchases

**NEW: Vendor Invoicing**

A new feature has been developed to allow you to allocate costs from vendor invoices across your Work and Purchase records.

*For more information, please contact your Client Success Manager.*

**CHANGE: Purchase Vs. Work Report**

An additional "Work Variance" column has been added alongside the "Purchase Variance" column. This new column aggregates the values in the Work Cost column to show the total amount being drawn down against the associated Purchase record.

**FIX: Purchase Status Console text**

A missing character was updated in this text which appears on the Purchase Status tile under the Purchases tab of the Console.

## Triggers

**CHANGE: Work Triggers**

The *Property Type* field is now available to define on Work Triggers.

As Assignee tab was also added. You can specify up to 5 Custom Fields (lists only) from Work which indicate additional assignees to be emailed from the trigger. *For more information and requirements, please contact your Client Success Manager.*

## Visitors

**CHANGE: Visitor Badge**

A new badge format, *Large Pass 2.31" x 4"* has been added to the list of available formats.

## Work

### **NEW: Automated Posting**

You can now configure the system to automatically post Work for selected Tenants.

*For more information (and eligibility requirements), please contact your Client Success Manager.*

### **CHANGE: Work generated by readings exception**

When Work is generated through readings exceptions created via AwareManager Mobile, the *Entered By* contact on the new Work record will correspond to the Mobile user (previously it was blank).

### **CHANGE: Time Type defaulting**

You can now define a default Time Type for each Work Type. When entering Time records, the Time Type value will default based on the linked Work Type. If none is defined, it will populate based on the linked Contact. If not defined for either, the Time Type must be manually entered.

### **CHANGE: Work Type Task defaulting**

If a Work Type is linked to a Task with Instructions, when new work of that type is manually entered, the Task and its associated Instructions will both default on the Work record.