

Overview

AwareManager Mobile for iOS allows users to access the information in their organization’s database using mobile devices such as the iPad, iPhone, and iPod Touch.

The app can be downloaded from the iPhone app store, after which it becomes available from the phone’s Application Menu.

This document details the Work-related components of the application.

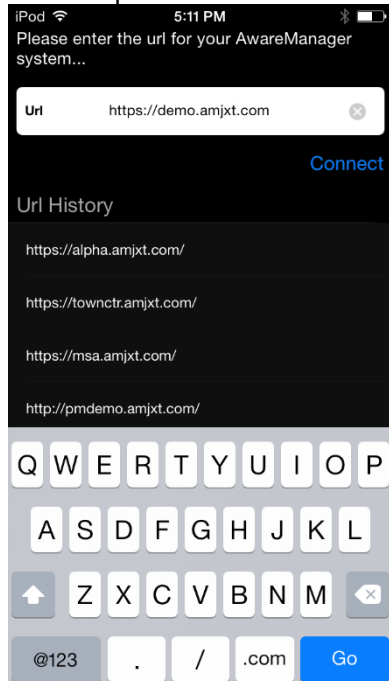


System Requirements

- Mobile data or Wi-Fi connection
- iPod Touch, iPhone 4, iPhone 4S, iPhone 5, or iPad 3.
- AwareManager 956.1 or higher

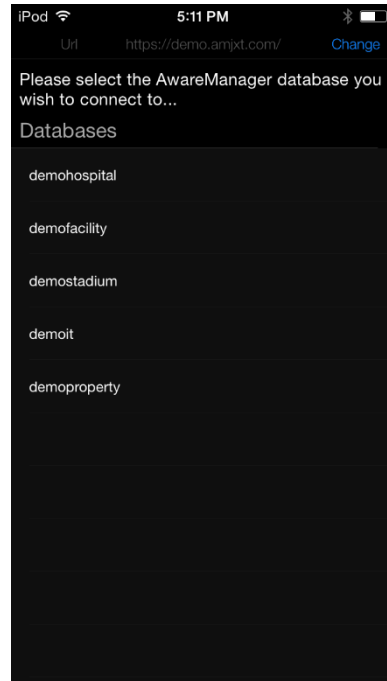
Log In

Enter your URL into the address field and press “Connect.”

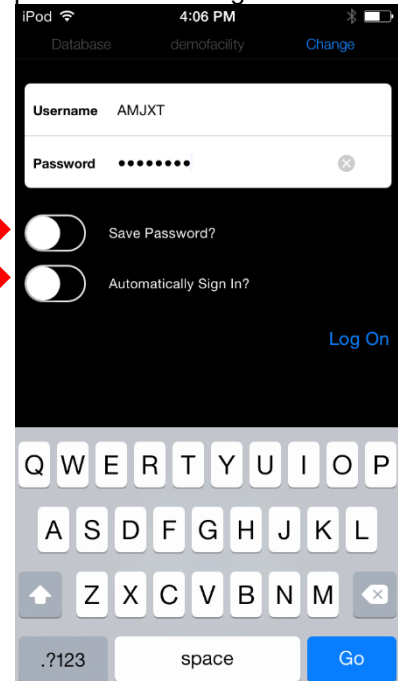


Previously accessed URLs will be listed under History.

Tap to select your database from the list.



Enter your username and password into the given fields.

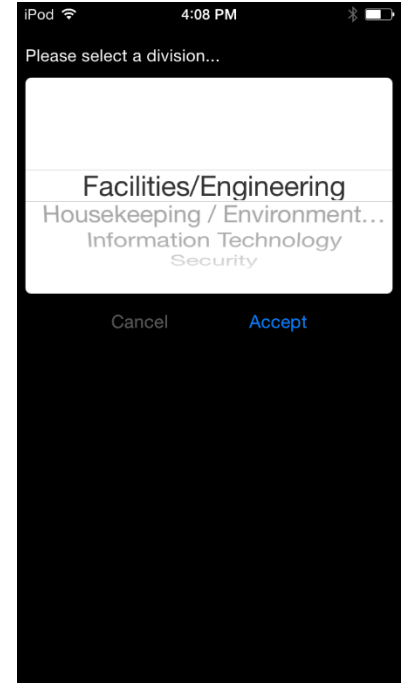


From this screen you can also save your credentials and turn on Automatic sign-in.


If you are not the only one using the device, you should not save your password or activate the automatic sign-in feature. This will allow anyone else using the device to access the system under your name. With automatic sign-in activated, opening the app will take you directly to the search screen.

Divisions

If you have access to multiple divisions, you will be prompted to choose the division you want to work in upon logging in. The divisions available to you will appear in a scrollable list. Move the highlight to the desired division and press **Accept**. If you were already accessing a division, pressing **Cancel** will return you to that division.

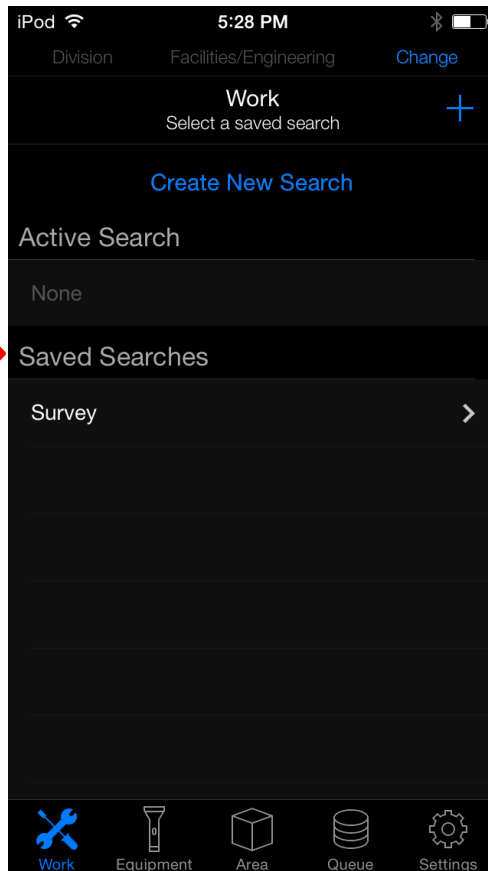


Work

The Work features can be accessed by clicking on the  icon at the bottom of the application.

Work Search

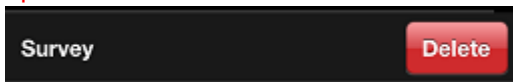
From this screen you can start a new Work search or open a previously saved search. Press **Create New Search** to begin.



← Once a search has been run, when you return to the Search screen it will indicate the active search. Returning to the List view will display the results of the active search.

← Click on any Saved Search to re-run it. You will not have the ability to modify the existing criteria (for that you must create a new search).

Swipe to the left to bring up the **Delete** option to remove a saved search.



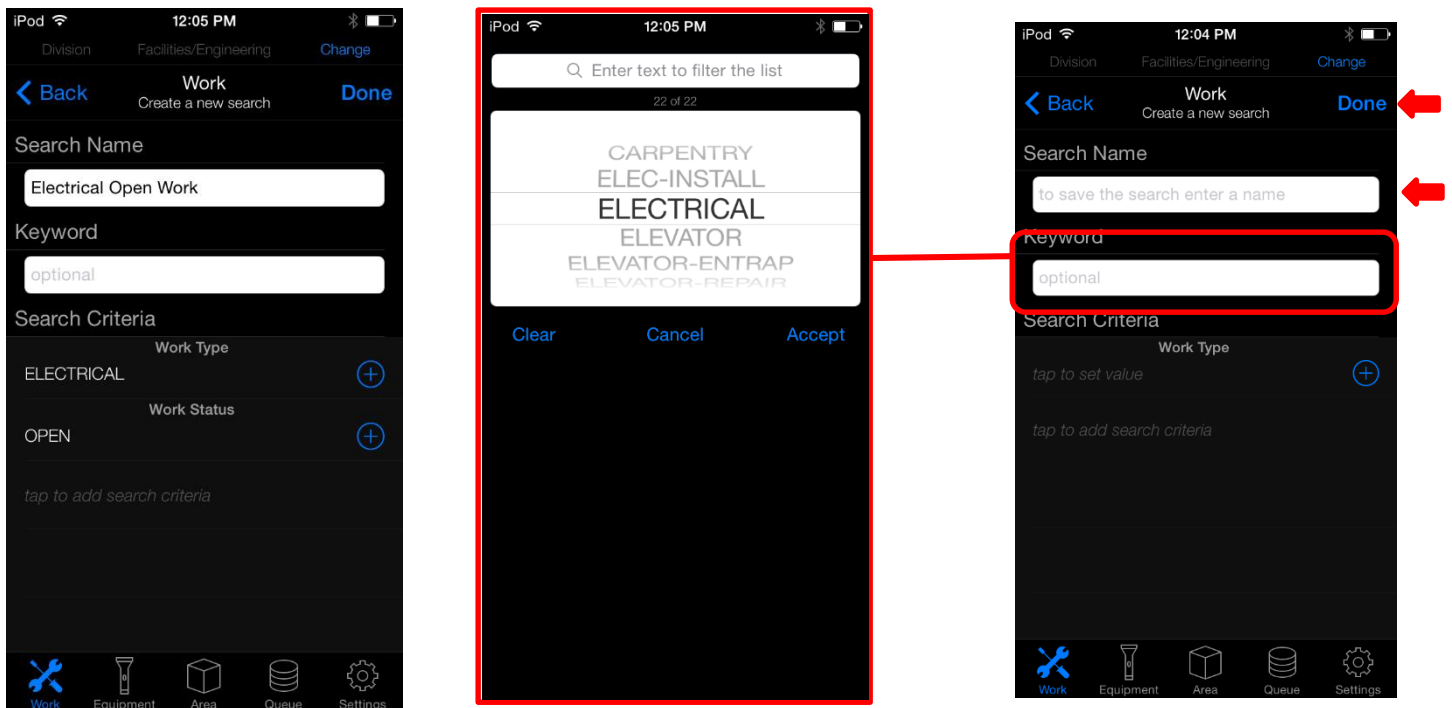
From the **Create a new search** screen you can enter a keyword, search by conditions and save your search by giving it a *Search Name*.

Tap the area labeled “tap to add search criteria” to choose from a list of field types such as *Assigned To*, *Work Status*, and *Work Type*.

Once the search condition is set, tap anywhere in the field to set a value, or tap the area below to add more criteria. You can type any phrase into the *Keyword* field to search by within all fields.

Entering a name in the Search Name field will automatically save the search when you tap **Done**.

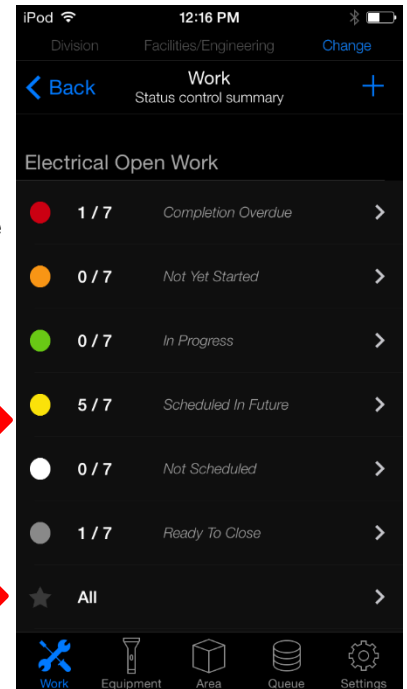
Sample completed search criteria:



Work List

The results screen displays your search results. Depending on your settings, you will see these results in one of two ways:

Status Control Panel – If this feature is enabled as part of your AwareManager JXT settings, your results will initially be represented in this format. The colors indicators are the same as in JXT.

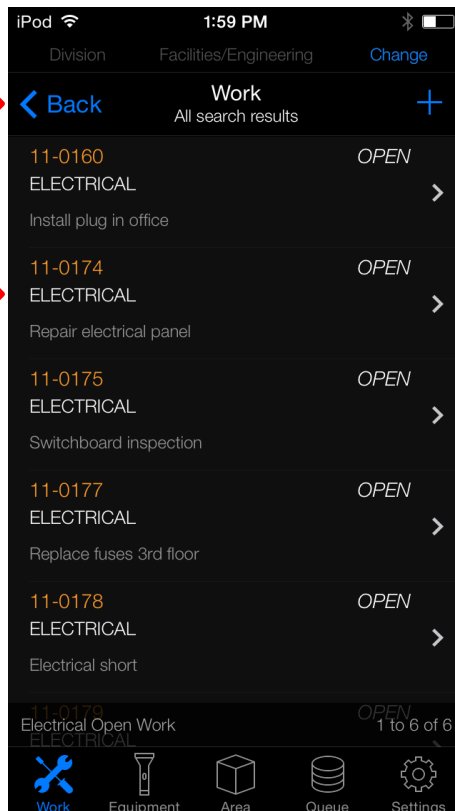


Clicking on any item will take you to a list of those records (see below) →

To view all results, select All →

For more on the Status Control Panel, please contact your Client Manager.

List – If your Status Control Panel is not enabled, you will instead be taken directly to the full list of search results. From this screen you can:



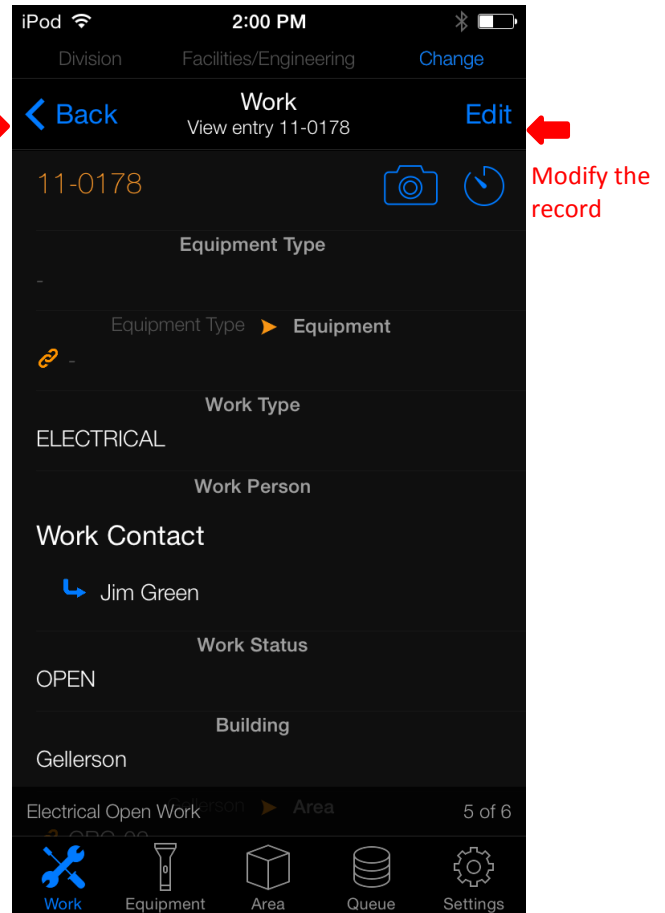
Go back to Search →

← Add new work

Tap a work record to view more details →

View Work

This screen displays the details of a given work record.



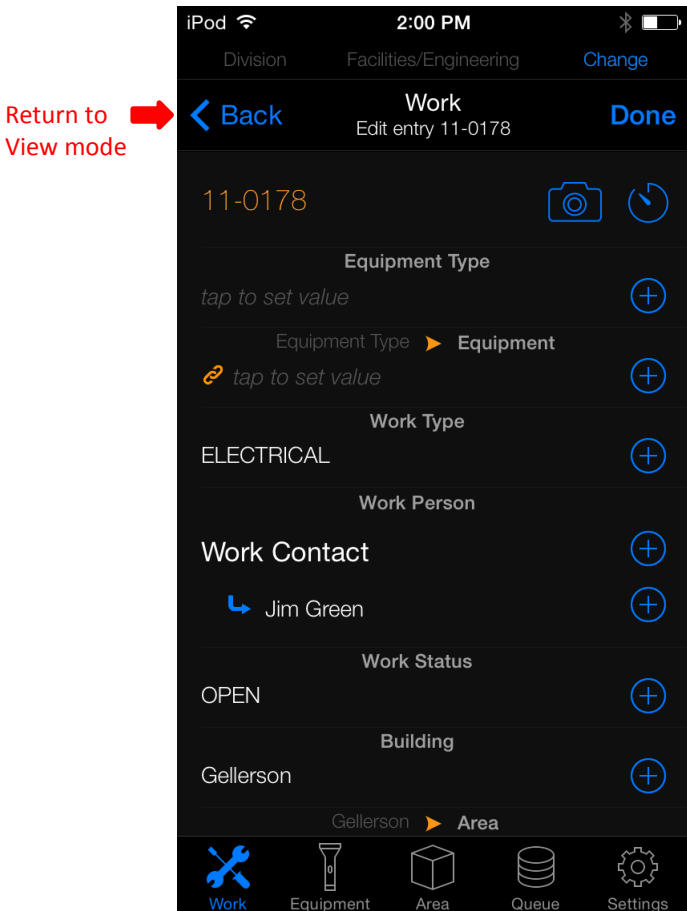
Return to the list

Modify the record

Tap and drag to scroll through the details of the work record

Edit Work

This screen displays the editable Work fields.




Return to View mode

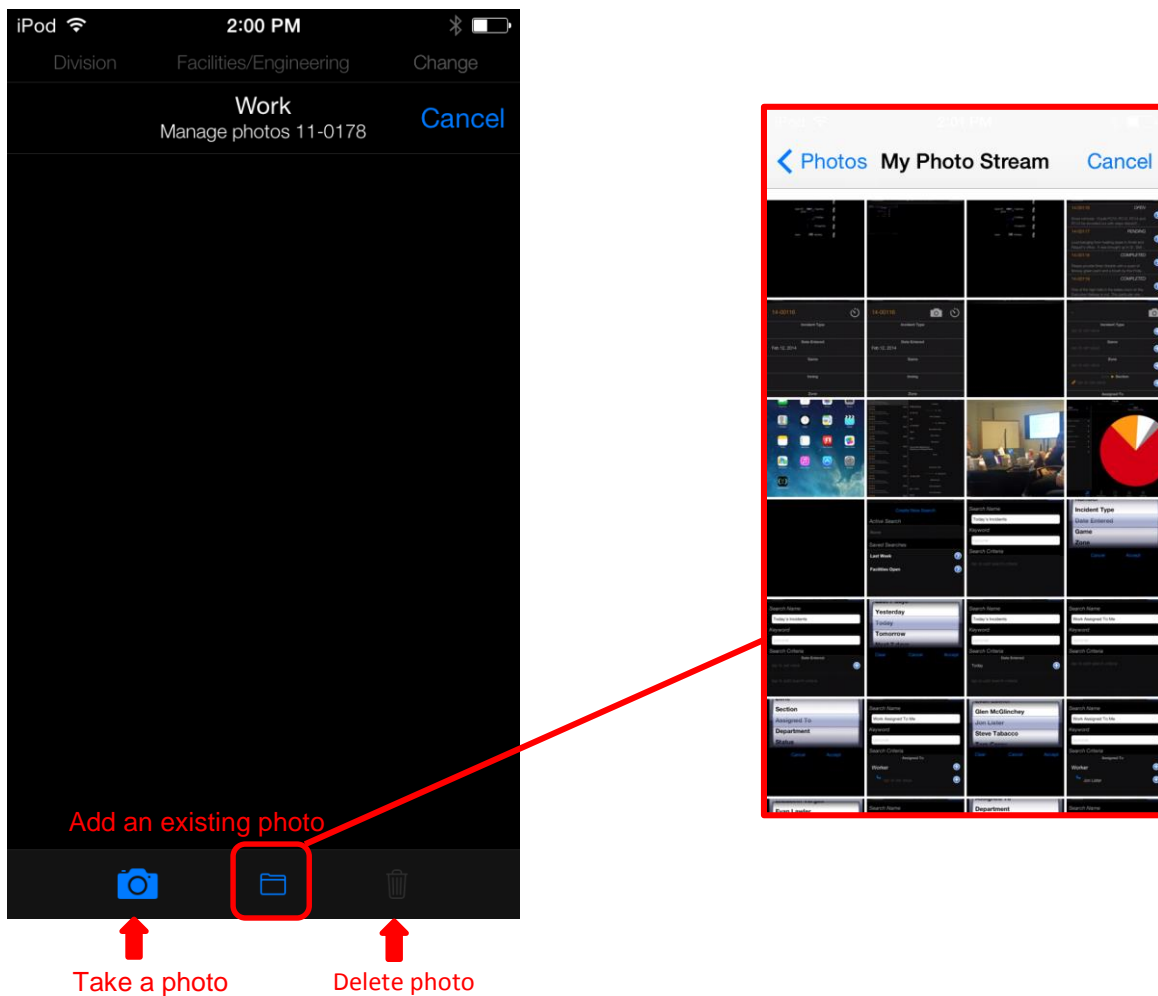
Save your changes

Press anywhere on a field to edit it

Add a Picture


Pressing on the  icon will open up the **Manage photos** screen.

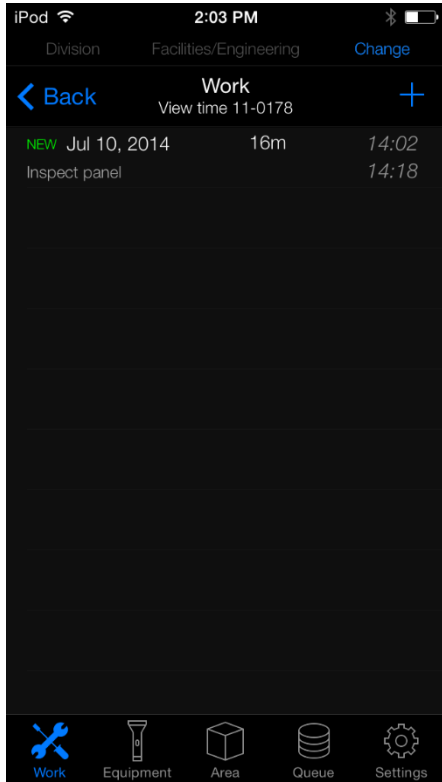
Any pictures added will appear as thumbnails on this screen. Once at least one picture is added, a **Back** button will appear on the left (opposite the **Cancel** button) for you to return to the Work record.



As pictures are saved against a Work record, the Picture icon  will indicate the number of images stored against the record.

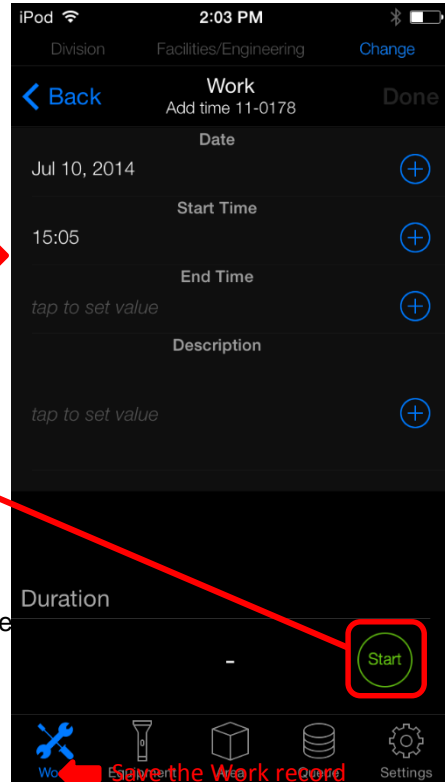
Add Time

Pressing on the  icon will open up the **View Time** screen.



← Add Time

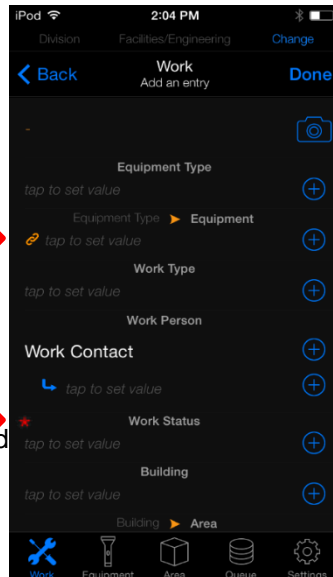
Manually enter **Start Time** and **End Time** or press the **Start** button to start a timer. When you press **Stop**, the total time will calculate.



← Save your changes and return to Work

Pressing the  icon in the upper

Save the Work record



Indicates a constrained field →
E.g.
Work Type is constrained by *Category*
Unit is constrained by *Property*

Indicates a required field →
Click on each field to input a value. Based

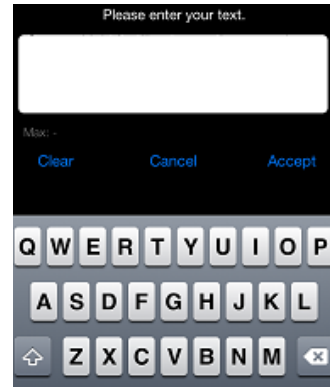
← Press anywhere on a field to input a value

her see:

A spinner



Free-form Field



Date selector



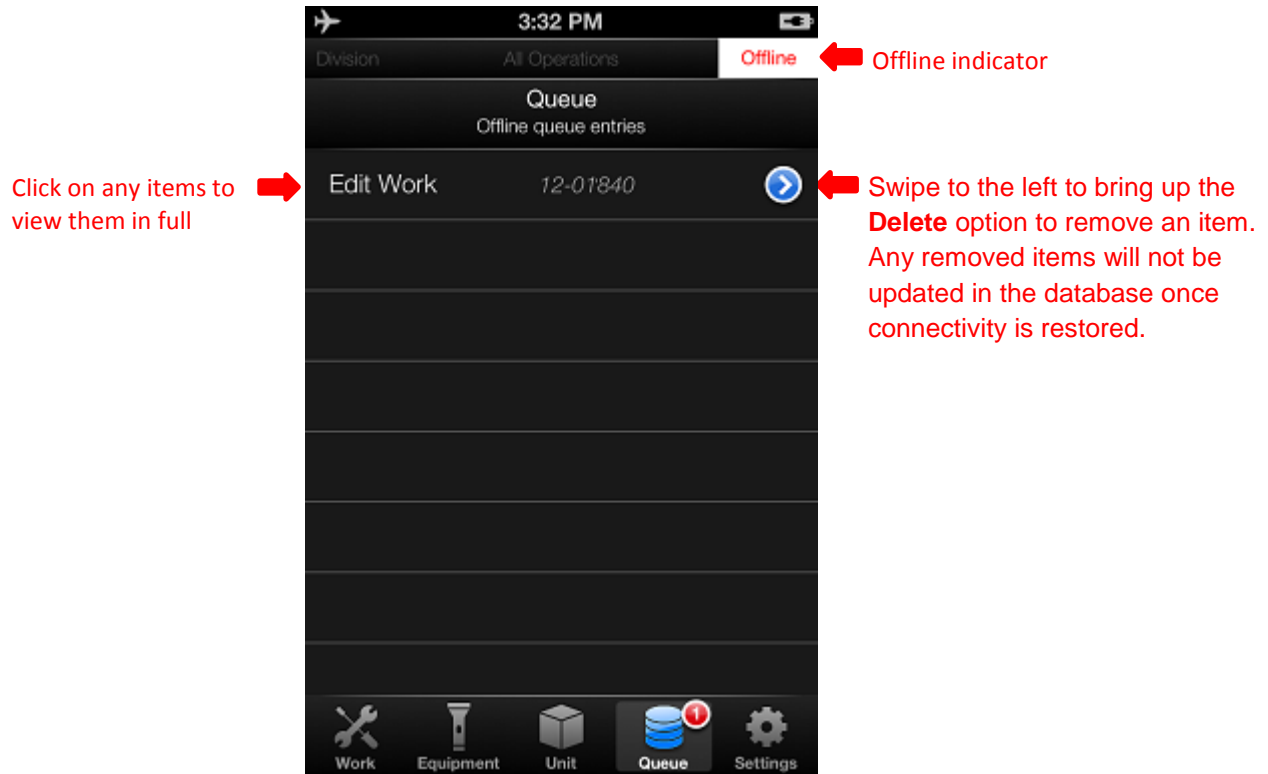
Time selector



Offline Mode

If your device has lost connectivity to your AwareManager database, the application will go into Offline Mode.

This will be indicated by an “Offline” notice at the top of all screens. During this time, you will only be able to access the results of your last search. Any changes made to these records (or any new records added) will be stored in a Queue. Once connectivity is restored, all updates will automatically be uploaded to the database.




Click on any items to view them in full

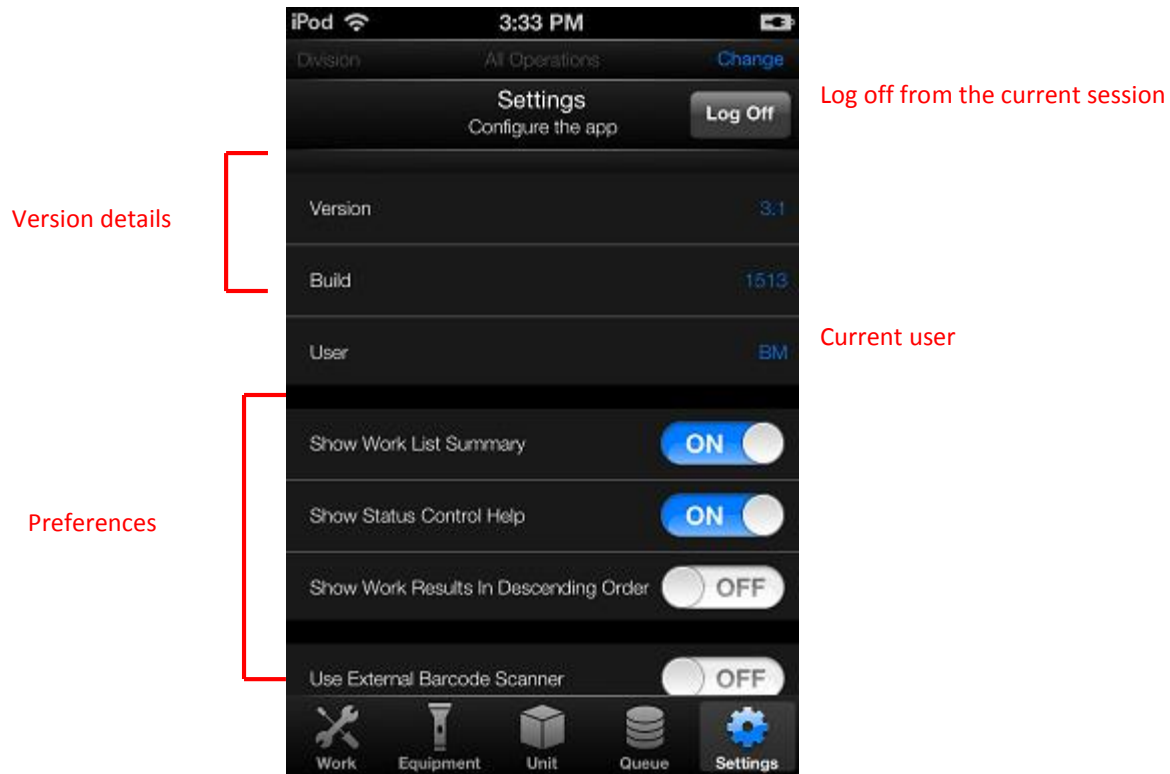
Swipe to the left to bring up the **Delete** option to remove an item. Any removed items will not be updated in the database once connectivity is restored.

The Queue will indicate how many updates it contains. Changes to a Work record are grouped as one item; changes to linked Time or Pictures are represented as individual items.

Click on this icon to view the list of items in your Queue.

Settings

Pressing the  icon will give you access to the **Settings** page from which you can view application details as well as set preferences for the current login.



Preferences:

Show Work List Summary – This displays the current search as well as the total count of records at the bottom of each Work List



Show Status Control Help – Shows a brief description of each Status Control category

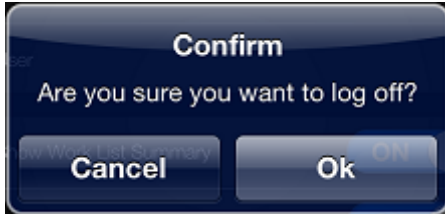


Show Work Results in Descending Order – Displays results in descending order by Work Number (instead of ascending)

Use External Barcode Scanner – When barcode scanning is initiated, this will indicate whether the application should invoke the device's internal camera or an external barcode scanner connected to the device via USB

Log Off

When you press the **Log Off** button from the **Settings** screen, you will be prompted to confirm that you want to end your session.



Pressing **Cancel** will return you to **Settings**.

Pressing **OK** will end your session and return you to the Log In screen.