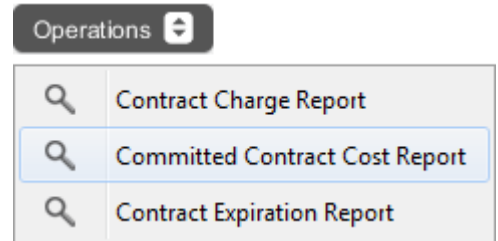


The **Committed Contract Cost Report** is designed to be as flexible as possible. This report shows estimated cost and committed cost for a Project.

Access this report from the **Operations** menu on the Contract List by selecting **Committed Contract Cost Report**.

You can also go **Administration**→**Reports** from the Console and navigate to the list of Contract reports to find the Committed Contract Cost Report.



### Committed Contract Cost Search

Range:

Code

to

☐ Include Requested Purchases

Type:

☒ Detail
☐ Summary


Search

Cancel

Clear

The Detail version of this report provides more information about any Purchase records linked to the Contract, including **Purchase Status**, **Vendor**, and **Description**. Use the **Include Requested Purchases** checkbox to include Purchase records in the report that are not yet at an Approved Status.

## Example of the Committed Contract Cost Report:

		<b>Committed Contract Cost Report</b> <b>DIG Property Group</b> 50 Congress Street Boston, Massachusetts 02109						
Contract Purchase	Date	Purchase Status	Vendor	Description	Estimated	Committed	Variance	Variance %
<b>BUILDITUP.100BE - Window Washing/Cleaning Contract 2009 100 Beacon</b>					\$0.00	\$0.00	\$0.00	0.00
<b>CAPEPEARL.100BE</b>					\$0.00	\$0.00	\$0.00	0.00
<b>LANDSCAP-2011.100BE - Landscaping 2011</b>					\$7,500.00	\$3,520.00	\$3,980.00	53.00
149	Apr 6 11	APPROVA	WWW			\$3,520.00		
		L						
<b>LEASE TEMPLATE.100BE</b>					\$1,000.00	\$1,033.18	\$-33.18	-3.00
13	Nov 22	APPROVA	ELECTRI	This is the DESCRIPTION		\$1,033.18		
	10	L	CS					
<b>LS-CAPFED.100BE - CAPFED Lease 2011</b>					\$0.00	\$0.00	\$0.00	0.00
<b>LS-DIGEX.100BE - DIGEX Lease 2011</b>					\$0.00	\$0.00	\$0.00	0.00
<b>WINDOWS-2008.100BE - Window Washing/Cleaning Contract 2008 100 Beacon</b>					\$2,500.00	\$3,000.00	\$-500.00	-20.00
0008	Jan 22	APPROVE	CARPET	Carpets need to be steam cleaned		\$1,000.00		
	08	D	ONE					
0071	Aug 19	APPROVE				\$2,000.00		
	10	D						
<b>WINDOWS-2009.100BE - Window Washing/Cleaning Contract 2009 100 Beacon</b>					\$0.00	\$0.00	\$0.00	0.00
<b>Total:</b>					\$11,000.00	\$7,553.18	\$3,446.82	31.00

Records printed: 8