

The Resource Allocation Report in the AwareManager JXT is designed to be as flexible as possible. This report allows you to determine the total amount of resources required, based on your entered search criteria. The resources you can report on are Contacts, Equipment, and Materials.

Access this report from either the Operations menu on the Schedule List and select Resource Allocation Report, or go to the Reports capsule (located on the Administration tab) and navigate to the list of schedule reports to find the Resource Allocation Report.

Operations €					
	Duplicate Schedules Move To History Create Work Generate Recurring Schedules				
Q,	Resource Allocation Report				
	Schedule Monthly Calendar Report				

## Search window:

Resourc	ce Allocation Report Search	
<ul> <li>⊖ Value:</li> <li>⊕</li> </ul>	Actual End Date 🗸 🛗 🕥	
Value:	Resource: Contact 👻 🗏 🕤	
	Search Cancel Clear	

The search range can cause the report to be arranged by Contact, Equipment, or Materials.

## Example of the Resource Allocation Report (sorted by Materials):

Operation     Resource Allocation Report       AwareManager     jxt     DIG Property Group       50 Congress Street     Boston, MA 02109								
Expected	Expired	Number	Destination	Status	Quantity	Description		
BAGELS.100BE - Mar 29 10 18:00	Bagels Apr 15 10 15:00	0119	100-N BEAC-0200	EXPECTED	5	bring bagels		
BOTTLED WATE	R.100BE - Bottled	Water			0			
Apr 2 10 10:30	Apr 2 10 23:59	0124	100-S BEAC-1600	EXPECTED	10	bottles of water needed		
Apr 15 10 08:00	Apr 15 10 17:00	0125	100-N BEAC-0240	EXPECTED	3	bring him some water		
May 27 10 13:00	May 27 10 15:00	0177	100-N BEAC-0340	EXPECTED	23	water needed		
CAMERA.100BE	- Security Camera							
May 20 10 15:00	May 20 10 17:00	0175	100-N BEAC-0200	EXPECTED	1	Need security camera on		
COFFEE.100BE -	Coffee							
Mar 29 10 18:00	Apr 15 10 15:00	0119	100-N BEAC-0200	EXPECTED	5	bring coffee		
May 27 10 13:00	May 27 10 15:00	0177	100-N BEAC-0340	EXPECTED	10	coffee needed		
SANDWICHES.10	0BE - Sandwiche	5						
Apr 2 10 10:30	Apr 2 10 23:59	0124	100-S BEAC-1600	EXPECTED	10	sandwiches needed for lunch		
May 27 10 13:00	May 27 10 15:00	0177	100-N BEAC-0340	EXPECTED	15	2 turkey, 3 ham		
Records printed: 9								

