When you want to export data from a capsule, you will typically bring up a list of records, modify the columns you want to see, and then copy the list using the **Edit** menu options.

But what if you want to export related data from multiple capsules at once? That's where the SQL Export menu comes in.

Working with your Client Manager, you can define the linked data you want to access. They will create a report that links them, which you can then access from the **SQL Exports** menu.

So what type of data can I link?
You can start with any of the capsules accessible from Console – Work, Contacts, etc. You can then choose to link it to one or more related tables.

E.g. Work + linked Time, or Purchases + linked Inventory

Can I search on the results?
Much like recordsets, each report can be set up to just run on a static set of data, or you can be brought to a search window to first constrain your results. Note the search window will only apply to one table.

In the examples above, the search window would be available for the Work or Purchase capsules
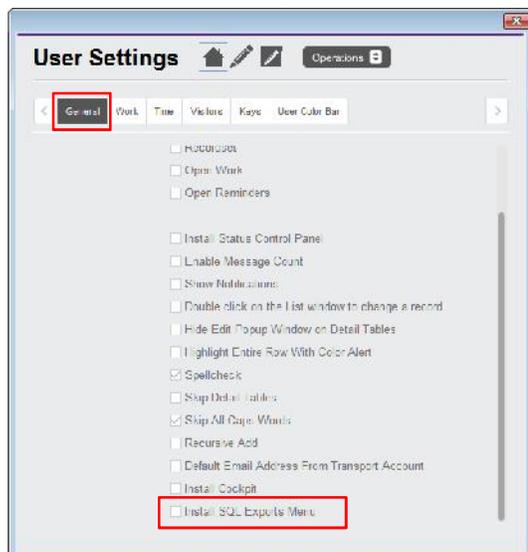
Where does the data export to?
You can define each export to copy to your clipboard or open a linked file so that the data can be copied there.
Note: *Automatic copying to a file is defined within the file itself; this is not a function of AwareManager.*

Why can't I create my own exports?
These exports tie directly to your database backend to produce results. Due to the sensitive nature of this operation, it is best to direct all report setup requests through your Client Manager.

I can't see the SQL Exports menu…how do I access it?

Go to your **User Settings***, and under the* **General** *tab, select* Install SQL Exports Menu. *The next time you log in to the program, you should see it at the top of the window.*

I still can't get the export I want…what do I do?
Please let your Client Manager know if there is a dataset that is not yet available via SQL Exports. We value this feedback as we look to continually improve this feature.